

## **REOPENING GUIDELINES FOR LONG CREEK ELEMENTARY**

As we prepare to return to school safety is one of our top priorities during this pandemic. When we return to traditional school on August 7th, we will follow the guidelines listed below. However, guidelines are subject to change, therefore we will monitor and adjust as needed.

- Temperatures will be checked prior to entering the building (students and staff).
- Teachers and students are expected to wear masks at all times, when around others, unless medically unable to do so (in this case a shield is recommended).
- Students will not be allowed to enter the building before 7:15 a.m. unless parents have gotten approval from the building principal for early drop-off.
- Students approved for early drop off will be seated in the gym in an assigned seat, practicing social distancing. These students' temperatures will be checked upon arrival, before entering the building. Students will be monitored by an appointed staff member (Duty 6:50-7:15 a.m.). At 7:15 a.m., these students will be sent directly to the classroom.
- Car rider's temperature will be checked by an assigned staff member, upon arrival, at the vehicle. Students will then be escorted to the building and sent directly to class.
- As students unload the bus, temperature checks will be completed, and students will report directly to the classroom.
- If a student has a fever above 100.4, the office staff will be notified, and the student will be taken to a designated holding room. The parent will be contacted for immediate pickup. The tentative holding room is the music room, located in the back of the gym.
- Students will not report to the cafeteria for breakfast nor lunch. All meals will be delivered to the classrooms.
- At least two more temperature checks will be conducted (mid-morning and about 10am and another after noon about 1pm).
- Teachers will take their class to the restroom to ensure social distancing and proper sanitizing is being done.
- Teachers will dispense hand sanitizer to his/ her students to eliminate excessive touching of the sanitizer dispenser by students.
- Students will not change classes. Teachers will rotate classrooms at the scheduled times to limit student traffic and contact.
- Activity will be developed appropriate for use within the classrooms. PE students will have the option to go outside during activity time if desired, as long as weather permits

and social distancing is maintained. The library and computer labs will not be utilized until further notice. However, on computer lab days the classroom set of chromebooks/ipads will be used in the classroom.

- Students will be assigned books and other necessary materials.
- Students will not share personal belongings or any other materials.
- Students will have assigned seats.
- All desks will face one direction to prevent students from facing each other.
- Students will not share seats, laptops/ chromebooks, books, tables, computers, and etc. unless items have been properly sanitized.
- Areas that are frequently touched will be cleaned often throughout the day.
- Book bags will be kept inside of the classroom to eliminate congregating and touching.
- Water fountains will not be used. Water may be brought from home.
- The school office will sell snacks. Teachers will take orders during homeroom. Students may also bring their own snack from home.
- After students are dismissed from school classrooms will be sanitized.

**Each teacher will have a detailed safety plans for his/ her classroom in addition to the safety guidelines listed above. The Safety Plan will include computer usage, collection and distribution of school supplies, student seating, backpack storage, and etc. .**

If you have questions or concerns please feel free to contact the school.

**PARENTS, THANKS FOR YOUR SUPPORT AND ALL YOU DO!**